

Unit 3 – Google Apps in the Classroom

- **Assignment A: Google Calendar (10 pts)**
Create a Google Calendar and set up a recurring event for this class. Allow the instructor to view the calendar. Grant the instructor access to view the calendar end events. Submit the unique URL of the calendar and a statement stating this was completed.
- **Assignment B: Google Document and Spreadsheet (10 pts)**
Explore Google Docs and Spreadsheets and learn the different features. Go to the two shared documents in Google Docs that are posted in the Discussions and make revisions as noted.
- **Assignment C: Google Custom Search Engine (10 pts)**
Create a Custom Search Engine in Google. Submit the link. The search engine should not have ads in its results, which can be adjusted in the settings in the Control Panel (under Business). Post the resulting link in the Discussion Forums.
- **Assignment D: Google Map (10 pts)**
Explore the features of Google Maps. Create a map using My Maps using the map tools that roughly outlines your school district's boundaries and put placemarkers with titles and addresses for each school in the description (at least 3 schools.) The map should show roughly the boundaries of your district (not the school) using the line tool. Submit the map link using the URL in the Google Maps Sharing section.
- **Assignment E: Google Earth/Sky Placemark (10 pts)**
Explore the various features of Google Earth and Google Sky. Submit a placemark (.kmz file) of your dream vacation and explain why you chose it.