

**Class Schedule for the Semester**

---

<b>Date</b>	<b>Topic(s)</b>	<b>Assignments</b>
July 01	Unit 1: Introductions Unit 5: Working with Documents Unit 6: Working with Text	Unit 1 – Autobiography Unit 5 – Invitation/Handout Unit 6 – Linked Textboxes Document
July 02	Unit 2: Graphics for Learning Unit 3: Some Principles of Layout and Design Unit 4: About Copyright and Fair Use Quiz #1	Unit 2 – Visual Teaching Aide Unit 3 – Review of Ad Unit 4 – Copyright Resource
July 13	Unit 7: Formatting Pages Unit 8: Understanding Graphics Unit 9: Digital Photographs	Unit 7 – Newsletter Template Unit 8 – Graphic Unit 9 – Optimizing Digital Photos
July 14	Unit 10: Taking Good Pictures Unit 11: Enhancing Publications with Objects and Logos Unit 12: Publishing a Document and other Classroom Ideas Quiz #2	Unit 10 – Two Pictures (One Good) Unit 11 – Classroom Logo Unit 12 – Website Critique
July 15	Portfolio Development	Final Project: Document Portfolio
July 16	Presentations & Evaluation	