

## Project #5: Online Collaboration

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For your fifth assignment, you are to:

1. Use your Wilkes Gmail account ([MyWilkes.wilkes.edu](http://MyWilkes.wilkes.edu)) and send an e-mail message to the instructor (s) using this account. The instructor's (s) Wilkes address is in the course syllabus.
2. Install an instant messenger client (Skype) and send an instant message to the instructor (s).
3. Create a profile image in Skype. This may be an actual photo or an image which has been edited to the correct dimensions or you may use a Web 2.0 tool such as MyWebFace to create your own avatar (<http://MyWebFace.mywebsearch.com>). Make your profile public or add your instructor to your contacts so instructor (s) can view your image. Also, update Skype to the newest version once your profile portion of the assignment is complete.
4. Explore 2 additional Google products, which you have not previously used. [You may NOT review Google Calendar. We will be using Google Calendar features in Assignment #6.] Type a well written summary review of each Google feature and share your ideas for using these products in education and more specifically your classroom in the Project #5 submission box.

